

MAROPENG A' AFRIKA LEISURE (PTY)LTD

EMPLOYMENT APPLICATION FORM														
PERSONAL DETAILS														
First name(s):						Known as:								
Surname:				Title:			ID:							
Nationality:					Permanent resident:	Y	N	Gender:	F	M				
For general equity purpose please state race:					Marital status:				Dependents:					
Drivers licence: Yes/No		Code:		Number			Company Car	Own Transport	Public					
If own transport (please specify):				Make of Vehicle:			Year:							
Home No:						Work No:								
Mobile:						Email:								
Residential Address						Postal Address								
Additional contact information (e.g.Spouse/Relative)														
Name				Relationship				Contact details						
GENERAL INFORMATION														
Current job title:						Position Applied								
Notice Period						Reference Number:	MAL-							
Please specify preference:	Permanent	Contract	Both	Location:		Maropeng a' Afrika Leisure								
Advertised Salary:														
Current Package: (Basic/Benefits)														
Any disabilities?	Y	N	Languages:	Home	Understand	Speak	Read	Write						
Do you smoke?	Y	N	English											
Do you have a criminal record	Y	N	Afrikaans											
			Other (specify):											
Are you on Medical Aid? If YES, which scheme?														

EDUCATION

Name of Last School Attended	Highest Standard Attained	Date Obtained

TERTIARY EDUCATION

Degree/Diploma/Course/Qualification	Name of Institution	Date Obtained

EXPERIENCE / PRIOR LEARNING / SPECIFIC TRAINING OR SKILLS

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EMPLOYMENT HISTORY (Last two employers)

Employer (Current or most Recent)	Title/ Position	Dates of service	Salary (Basic, Commission, Car Allowance, Bonus)
Reason for leaving	Superior's Name and Contact No.		Permission to contact. If no, explain.

Employer (Previous)	Title/ Position	Dates of service	Salary (Basic, Commission, Car Allowance, Bonus)
Reason for leaving	Superior's Name and Contact No.		Permission to contact. If no, explain.

Have you ever been charged / found guilty of any offence (criminally or employment-related) involving dishonesty or anything relevant to the position you are applying for, or are you currently under any such investigation? (If so, please give details.)

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Have you ever been dismissed, retrenched or unemployed? If yes, please provide details.

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Medical - Your present state of health relevant to the position you are applying for, including any alcohol- or drug-related conditions. (Please note that Tour Guides have to be physically fit and not suffer of any conditions which will interfere with their ability to lead a tour through the caves or similar. Any such condition must be declared.)

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Do you have any family / spouse / partner who work at the Company? If so, please provide details (name and department).

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Do you consent to Maropeng verifying information provided by you and to enquire into the relevant aspects of your employment history for the purpose of determining your suitability for the position (if not, please provide reasons). Yes / No

I hereby declare that I have initiated this application with Maropeng a’Afrika Leisure (“Maropeng”) of my own accord and volition. I accept further that there is no obligation on Maropeng to place me in permanent or temporary employment and that no contract of employment will come into existence until and unless all terms and conditions of employment have been agreed upon.

I hereby declare and certify that all the above information, including all information and documents relating to my qualifications and experience as submitted by me, is true, correct and complete in every aspect. I understand that Maropeng will have the right to withdraw any offer of employment or terminate my employment if anything in this statement is proved to be incorrect or incomplete.

I further accept that Maropeng places a premium on a relationship of trust with its employees and that it must take reasonable steps to ensure the integrity and honesty of applicants for employment and their suitability for a tourist / hospitality environment. I acknowledge that I will be required to deal directly with the public, company monies, assets or property and in view of the high degree of trust required by my possible employment, I agree to the following:

1. That my fingerprints may be taken and be placed at the disposal of the police or similar government body in any place where I may be placed in employment.
2. That the police or other applicable body may furnish Maropeng with full details concerning any previous convictions and/or other relevant information in their possession, including court orders and/or judgments given against me.
3. That Maropeng may conduct a credit check enquiry with a credit information company of its choice.
4. That Maropeng may require me to undergo such psychological evaluation or similar assessment which it may require to determine my suitability for employment.

I indemnify the police or other mentioned institutions, and Maropeng and its employees and hold them harmless against any claims by myself or any other person, including resulting legal costs that may arise, directly or indirectly, from disclosure of any information in respect of this document.

I hereby authorise any of my former employers to furnish a record of my service, my reason for leaving their employ, together with all information they may have concerning my employment history whether on record or not. I hereby release them and their organisation from all liability for any damage whatsoever for issuing same.

Applicant Signature

Applicant Name

Date

OFFICE USE ONLY

		YES	NO
Received by	Date	Shortlisted	
Comment			

